

Office Use Only
Approval or Denial
Date:

Ohio Christian University

Chapel Exemption Form

This form must be submitted within the first ten days of the semester.

The chapel program is designed as an integral part of the University's educational mission. Chapel will take place every Tuesday and Thursday from 10:45am – 11:35am and from 12:15pm – 1:05pm. All full-time (12 hours +) traditional students are required to earn spiritual formation credits by attending chapel.

Name: _____ Classification: FR SO JR SR

Local Address: (Street/Box) _____ (City) _____ (Zip) _____

Contact Information Home: _____ Cell: _____ Email: _____

Chapel exemption may only be requested for one semester at a time.

Semester you are applying for exemption: _____

1. Which chapel day(s) do you wish to be excused from chapel? (check box) Tues. Thurs.

2. Will your exemption be effective the entire semester? Yes No

If not, please list exact dates: _____

3. Please explain your reason for requesting to be excused: _____

Be sure to have the proper documentation with you before submitting your request to the Spiritual Formation Committee through Jessica Warth. You may email your signed request to Jessica at jwarth@ohiochristian.edu.

COMMUTERS: If you are requesting an excuse because you are a commuter and do not have a class scheduled immediately before or after chapel time, you must obtain a signed schedule from the registrar's office and attach it to this request.

WORK: If you are requesting an excuse because of the responsibilities related to employment, you must have a signed letter from your employer on company letterhead stating your work hours and attach it to this request.

I affirm that the above information is true.

Student Signature: _____ Date: _____

Please allow up to one week to be notified of your approval or denial for exemption from chapel attendance.

***Watch your email for a response. Please also note that all absences from chapel will be counted until an exemption is granted.** Please notify Student Development at 740-477-7702 if there is a change in your academic status or schedule during the semester.